

GOVT. COLLEGE OF EDUCATION, CHANDIGARH

ACTION TAKEN REPORT REGARDING IQAC MEETING HELD ON 16.01.2021

ISSUE	ACTION TAKEN
Formation of Curriculum Planning and Enrichment Committee	College has formed Curriculum Planning and Enrichment Committee as per the requirement of NAAC which will closely monitor the Course Learning Outcomes (CLOs) and Program Learning Outcomes (PLOs) of B.Ed, M.Ed and PGDGC and work towards Planning and Enrichment of Curriculum of mentioned classes.
Appointment of Dean Student welfare	Dr. (Mrs.) Sapna Nanda was designated as Dean Student welfare and head of the Grievance Redressal cell which also includes incharges and members of Anti ragging committee, 24 Hours helpline committee, committee against sexual harassment and hostel wardens.
Strengthening student centric approach and decentralized administrative management	The incharges of B.Ed., M.Ed. and PGDGC were informed to conduct elections of Class representatives from every section of B.Ed., M.Ed. and PGDGC so as to strengthen student centric approach and decentralized administrative management. These representatives will collaborate with existing student council and various teachers and committee heads.
Proper documentation of each programme/event	The heads of all committees were asked to maintain the proper documentation of each event/activity work being carried out with proper seal and signatures of the Principal along with Geo-tagged photographs, wherever required. They were also informed that minutes of meetings of every committee should be maintained with seal and signatures of the Principal. The required information is to be uploaded on the website of the college periodically.
Strengthening Research Resource Centre	All faculty members were informed to submit their published research papers to the research resource center. Faculty members were also requested to submit a copy of certificate of paper presentation, workshop or Faculty

	Development Programme attended to the Research Resource Centre of the college.
Preparation of result database for the display on college website	The Prize and Result Analysis Committee of the college was asked to prepare a result database to be displayed on college website along with the details of declaration of results. Result analysis and students' achievements are also to be displayed on the college website.
Collection of information about the students' achievement like qualifying CTET, HTET, UGC / JRF etc and their progression to higher education	Placement cell along with Tutorial Group in-charges were informed to collect information about the students' achievement like qualifying CTET, HTET, UGC / JRF etc and their progression to higher education to be reported. The data of students pursuing their jobs in various institutions should also be prepared along with the appointment, joining letters and Salary Slips.
Formation of Code of Conduct committee	The Code of Conduct committee of the college was formed to be headed by Dr. (Mrs.) Sapna Nanda (Dean of the college) and the committee will reframe and update the institutional code of conduct for teachers, students, and non-teaching staff.
Feedback from the parents, students, alumni and other stakeholders	Dean and heads of examination, lecture shortage, skill in teaching, alumni and feedback committees were asked to construct the related feedback questionnaires based on Five point rating scale. Feedback Committee was informed to collect Feedback from the parents, students, alumni and other stakeholders and also to maintain a proper record of the same.

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25/12/21
NAAC/IQAC Coordinator

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25/12/21
PRINCIPAL

for website