

MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE HELD ON 10.02.2024

A meeting of Internal Complaint committee (prevention, prohibition and redressal sexual harassment of women employers and students in higher education institutions) was held on 10.02.2024 in Dean Office at 10:30 am by the following members.

- 1) Dr. Sapna Nanda (Principal and chairperson)
- 2) Dr. Balwinder Kaur (Member)
- 3) Dr. Lilu Ram (Member)
- 4) Dr. Kusum (Member)
- 5) Dr. Punam Bansal (External Member)
- 6) Mrs. Sarbjit Kaur (Non-Teaching Member)
- 7) Kritika Thakur (M. Ed student)
- 8) Diksha Parmar (B.Ed student)
- 9) Makhan Lal Garg (PGDG & C student)

Following points were discussed and decision taken by the committee:

- 1) The committee organized a lecture on **Gender Sensitization** on February 9, 2024 to raise awareness. More efforts will be made to raise awareness on preventing, prohibiting, and addressing sexual harassment among B.Ed, M.Ed, and PGDG&C students, as well as teaching and non-teaching staff within the institution.
- 2) Posters will be prominently placed on the Board and a dedicated board will be designed specifically for the Internal Complaint Committee.
- 3) Change would be done in the committee according to the guidelines if need required.
- 4) It was suggested that the committee will be expanded to include one male student, and Dr. Rajesh Gill will also be added as an external member.
- 5) A complaint box will be installed for individuals to submit their complaints.

Members:

1. Dr. Sapna Nanda (Principal and chairperson)
2. Dr. Balwinder Kaur (Member) *Balwinder Kaur 10/2/24*
3. Dr. Lilu Ram (Member) *Lilu Ram*
4. Dr. Kusum (Member) *Kusum 12-2-24*
5. Dr. Punam Bansal (External Member) *Punam Bansal*
6. Mrs. Sarbjit Kaur (Non-Teaching Member) *Sarbjit Kaur 10/2/2024*
7. Kritika Thakur (M. Ed student) *Kritika Thakur*
8. Diksha Parmar (B.Ed student) *Diksha Parmar*
9. Makhan Lal Garg (PGDG & C student) *Makhan Lal Garg*

Sapna Nanda
10/2/2024

Principal,